



Abstract Submission Guidelines

All abstracts must be structured as follows:

Abstract headings

Title. (BOLD BLOCK CAPITALS) Next line author(s), name(s), (title, first name, initial, surname).

- Next line Institution(s), City, State, Country of origin. (italics)
- Next line space prior to text commencement.
- The font type is Arial 10 point with all margins set at 2 cm.

Content guidelines

- Abstracts should be a maximum of 300 words.
- Content of the abstract is to be fully justified and single spaced.
- If the abstract is research orientated the abstract must provide an INTRODUCTION, the OBJECTIVE of the research, METHODS used, RESULTS and CONCLUSIONS.
- All other abstracts should have a clearly stated INTRODUCTION, AIM, BODY and CONCLUSION.
- Use only standard abbreviations and units of measurement.
- Abstracts should be written in the past tense, stating what was done, not what will be done.
- References should not be included in the abstract.
- Text should be single spaced throughout in Arial 10 point font with all margins set at 2 cm.